

2021

Minutes of the 27th AGM of Aotearoa Quilters, held on Saturday September 11th at 7 pm, via Zoom (owing to Covid lockdown levels).

Valda welcomed those attending. Julia explained that voting would be by show of hands, and if people could keep their hands up, visible on screen while they were counted, that would be good.

Present: Valda Sutton (President), Charlotte Scott (VP), Liz McKenzie (Treasurer), Julia Arden (Secretary), Anne Adams, Hilary Blamires, Jill Brake, Paula Cole, Heather Craig, Donna Cumming, Cindy Dobbin (late), Juliet Fitness, Liz Godfrey, Anne Groufsky, Jacqui Hale, Marion Hamilton, Jo Hollings, Jenny Hunter, Delys Magill, Lynette Murray, Mary Napper, Lynne O'Donnell, Sonya Prchal, Judi Schon, Brenda Gael Smith, Shirley Sparks, Mary Transom, Sarah Ward, Rosemary Whitwell

Apologies: Cathy Baal, Kay Booth, Kathleen Burford, Lisa Call, Neddie Clark, Bobby Duncan, Felicity Ellison, Donna-Maree Farmer, Bridget Gill, Lynda Grigg, Nita Harding, Jane Howie, Sally Jenkins, Kat Martin, Shawna McGovern-Vale, Margaret McKerras, Marilyn Muirhead, Catherine Parkinson, Christine Proffitt, Yvonne Roberts, Margaret Rogerson, Lynne Rowe, Daena Schofield, Elma Starker, Vee Thirlwell, Irene Thomas, Marie Williams

Paula Cole moved that the Apologies be accepted. Seconded Liz McKenzie. Carried.

Minutes of the Previous AGM were taken as read, having been tabled.

Jacqui Hales moved that the Minutes be accepted, Seconded Lynne O'Donnell. Carried.

There were No matters arising.

Financial Report

Liz had circulated the Financial Report, including an update with a couple of minor revisions. She thanked Anne Groufsky for bringing them to her attention. These related to some anomalies of past accounting practices, and the change to Accrual Based accounting as required by the Charities Services as we are now in their Tier 3 bracket.

Liz moved that the Financial Report be accepted. Seconded Anne Groufsky. Carried.

Brenda Gael Smith raised a question about the GNZQS accounts. These would be dealt with under AOBusiness.

Paula Cole asked if the seeding money had been paid to Wellington Symposium, to which the answer was Yes. She asked what would happen if Symposium doesn't go ahead. In this case the seeding money will be returned or any portion of it that has not been spent on unrecoverable expenses.

President's Report

Valda had circulated her report . There were no questions.

Valda moved that her report be accepted, Seconded Heather Craig. Carried.

Charlotte added that the AQ membership had been very active in taking up the programmes offered by AQ and this meant that member engagement was working well.

Changes to the Constitution

These had been circulated and also links had been given in at least 2 Newsletters. Valda summarised the main changes, which were to clarify the stand-down period of committee at the end of their 6 year term, to reduce the number of regions allocated to specific regional representative and to regularise the Nomination process.

Paula queried the wording around Regions. Valda explained the thinking behind having looser definitions, so that oversight could be in the hands of two committee members. The old system of Regional Reps had never worked particularly well.

Valda moved that we adopt the Changes to the Constitution as set out in the draft document. Seconded Jacqui Hales. Carried.

Nominations

Valda explained that with Shirley Sparks's resignation, there was one vacancy and since we had only one nomination, a vote was not required.

Valda moved that the Nomination of Cindy Dobbin be accepted. Seconded Paula Cole. Carried.

Any Other Business

Shirley Sparks

Valda was sad to see Shirley coming off the committee and commented on the huge commitment to AQ, her knowledge and expertise, which will be missed. A presentation had been written, with card and gift, to be made at the cancelled New Plymouth event, so Valda would make sure that she made that presentation to Shirley in person, some other way. Shirley thanked Valda, and said she had been on the committee once before for a short time, but that had not been the right time. For the last 5 years she had been delighted to be instrumental in the growth of the membership, and particularly in the expansion of the Great New Zealand Quilt Show.

Those present applauded Shirley.

Colour Challenge

Valda announced the next colour challenge, which is 12 by 12 in size, and the colour is brown. Entries are due to Jo Hollings by March 18th.

GNZQS financial position

Brenda explained that she was interested in whether the event had made a profit or loss. Shirley replied that the gross profit was around \$19,000, but some of that was sponsorship money that would be returned to the sponsors or held over for the next show. Brenda suggested that we report this in a newsletter. Liz clarified the final bottom line figure.

The meeting ended at 7.40 pm.

Proposed changes to the Constitution to be accepted by the Annual General Meeting of Aotearoa Quilters Inc. to be held on Saturday September 11th at 7 pm.

5. MEMBERSHIP

Clause a. Delete *'and who apply in writing to the Membership Secretary'*.

That clause will now read:

'Affiliate membership is open to all groups, clubs and guilds with a membership greater than one (1) which accept the objects and rules of the Association.'

Clause d. Delete *'but shall still be liable to pay to the Association all monies owed by the member.'*

That clause will now read:

d. *'Membership shall cease upon resignation in writing to the Secretary. Members who fail to pay outstanding Membership fees within four months or the due date shall be deemed to have resigned.'*

8. COMMITTEE

Section 8 Clause d. Delete subclauses i.ii.iii.iv. and insert the words *'NZ regions'* after the word *'represent'*.

That clause will now read:

- d. *'Regional Representatives may be appointed, but not necessarily on the committee, to represent NZ Regions.'*
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Section 8 Clause e. Insert *'After six years there will be a stand down period of one year.'*

That clause will now read:

- e. Election of the Committee and Officers shall take place biennially with all Members being elected for a minimum of two years and a maximum of six years at one time. After six years there will be a stand down period of one year. Elections may take place either by electronic voting, postal vote or at the AGM.
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Section 8, Insert new clause h. Nominations.

That clause will now read:

- h. i. *'Nominations for the Officers and Committee are to be in the hands of the Secretary fourteen (14) days before the Annual General Meeting.'*
- ii. *If sufficient nominations are not received as in (i) then nominations will be taken from the floor at the AGM.'*

iii. *Nominations must be nominated and seconded by Financial Members of Aotearoa Quilters.*

9. Meetings

Clause c. Change the number of days' notice from '90' to '30'.

That clause will now read:

c. Notice must be given in writing for any General Meeting to all financial members at least 30 clear days before the meeting is to be held.

10. LIQUIDATION OF THE ASSOCIATION

Section 10, clause a. Insert the words '*or electronically*' after '*Members voting in person*'.

That clause will now read:

a. 'The Association may be liquidated at a General Meeting by the majority of Members present, provided thirty (30) days' notice of motion has been given to all Members through a special newsletter. A quorum must be present. Proxy votes will be allowed in writing by a singular postal vote (hard copy or email) submitted no later than ten days prior to the General Meeting. Votes to be sent to a nominated person/scrutineer. Any winding up resolution must be confirmed at a second general meeting, called not less than thirty (30) days after the first meeting, to pass a resolution confirming the earlier decision to wind up the Association. At the second meeting the confirming resolution will be passed if approved by a simple majority of all valid votes cast by the Members voting in person or electronically. If the confirming resolution is lost, then the earlier resolution shall lapse. If the confirming resolution is passed, the Members shall appoint one or more liquidators to wind up the Association. '

Explanation

5a. change because there is an Affiliate membership that groups can purchase online.

5d. change because there is no way to recover any monies owed.

8d. change because our regions are not specifically allocated to any Representative

8e. change to clarify the end of the six year term, and to prevent roll-over to a further six years.

8h. change to regularise the Nomination process.

9c. change to reduce the notice period to agree with the notice period for Special General Meetings.

10a. change to allow electronic voting.

Aotearoa Quilters National Association of New Zealand Incorporated

Presidents Report

27th July 2021 AGM

Looking back at the activities held over the past year, I think we need to be extremely grateful that we have been able to carry them out. Considering the Covid restrictions, level changes and lockdowns that various regions have had to endure, we have been very lucky.

I want to firstly thank Fliss for agreeing to be the interim president from Oct 2020 through to Feb 2021 when I was appointed as President. The first meeting for the ten committee members was held in Rotorua, where we spent two days discussing and planning the activities, distributing various jobs and working out was how it was all going to be achieved.

The challenges continue to be popular and we have had three during the year. The colour challenge of Lime drew 68 entries. The members challenge with the theme 'Reflections' drew 18 entries. Both these challenges will be travelling around NZ and exhibited by various Patchwork groups until April 2022.

Of course the big event for 2021 was The Great NZ Quilt Show. I don't think any of us imagined it would be as successful as it was, attendance numbers higher than 1600, with people queuing to get in. An exhibition such as this does not happen without everyone's contribution and I want to acknowledge and thank all the people that helped and supported us. The sponsors, merchants, tutors, judges and all the volunteers that helped with the setting up, white gloving, scanning and pack down. I want to also acknowledge and thank, The Lions Foundation, Bay Trust and Rotorua Energy Charitable Trust for their funding. The convener of the Show, Shirley Sparks, and the committee need to be commended for having the vision to take the show to the next level by introducing workshops, demonstrations, special exhibitions and producing a catalogue of the quilts in the exhibition.

Planning events in this Covid World has become difficult. The threat of lockdowns and level changes means a lot of work goes into the planning only to have the possibility that the event could be cancelled. The three-Country 'Cities' challenge has become a victim of this. It was exhibited at the Buddhist Temple in Christchurch and got rave reviews. It has been sent to Japan but can no longer travel to France because of Covid. A decision has been made to get the NZ entries back after exhibiting in Japan rather than having them stuck somewhere around the world.

Because of this situation and the need to continue promoting quilting and the textile arts, Aotearoa Quilters decided to embrace the technology of on-line learning. We registered for an online lecture by Meg Cox giving us a tour of the International Quilt Museum in Lincoln Nebraska. Although only a small number of members signed up, those that did thoroughly enjoyed it, learnt a lot and were enthused to find out more about the museum and its collection. It also gave us an insight as to what we could do in NZ to save our own quilting heritage and preserve our archives. The next lecture will be with Sue de Vanny on 12th August.

In July Jo Hollings began running a series of exercises using the book by Heather Thomas on Colour and Design. She is facilitating zoom meetings with the 25 people who have signed up.


In August Charlotte Scott began a thirty-one-day challenge and at the time of writing this was proving to be very popular.

These are all great examples of offering our members the opportunity to connect with others, share knowledge and develop their skills without leaving home.

Aotearoa Quilters have also made a commitment to reach out to our regional groups. Our 363 members are in pockets around NZ making it difficult to connect. We have therefore set aside some funding for these regional groups that will allow them to plan an educational event in their area. There are of course terms and conditions to be met that can be found on the website.

I wish to thank the committee for working tirelessly to ensure Aotearoa Quilters keeps growing and fulfilling our obligation 'to promote quilting and textile art in New Zealand.'

Valda Sutton
President
Aotearoa Quilters


7-10-22

Aotearoa Quilters

Statement of Financial Position

for the year ended
30th April 2021

	2021	2020
INCOME		
Subscriptions		
Subscriptions relating to current year	14,050	10,887
Challenges		
Japanese Challenge 2020 Entries	-	750
Aqua Challenge Entry Fee	825	-
Aqua Challenge Sales	1,080	-
Journey Challenge Entry Fee	255	109
Journey Challenge Sales	1,950	-
Reflection Challenge Entry Fee	265	-
Lime Challenge Entry Fee	1,125	-
Cities Catalogue Sales	915	-
Silver Challenge Entries	-	1,215
Silver Challenge Quilt Sales	120	1,200
Pink Challenge Sales	-	200
Art Deco Challenge - Sales	-	300
Ailsa Craig - NZ Through Our Eyes - Sales	-	244
Commission on Quilt Sales	-	410
Natural Wonders Books	-	262
Commission on Sales	622	-
AQ Exhibitions	-	503
Other Income		
Investment Income - Interest	340	624
Silent Auction (net)	-	2,815
Donations	5,100	-
Other Income	95	432
Total Income	26,742	19,951

EXPENDITURE

Accounts/Legal Expenses	594	685
Advertising and Promotions	-	1,553
AQ Charity KKK Quilts	-	100
AQ Travelling Exhibition	151	238
AQ Exhibition	1,240	594
General Expenses	-	208
Bank Fees	275	426
Depreciation	344	57
Donations	50	-
PayPal Fees	96	155
Postage/Box Rental	242	195
Regional Groups Funding	640	-
Stationery	114	-
Website	1,827	1,649
Meetings Expenses		
Committee Travel Costs	2,474	2,123
Committee Accommodation/Meals	4,031	2,173
Annual General Meeting	791	381
Other Meeting Costs	506	920
Challenges		
Sale of Quilts - Paid to Owners	3,270	1,912
Aqua Challenge Expenses	257	-
Journey Challenge Expenses	232	-
Reflections Challenge Expenses	69	-
Lime Challenge Expenses	50	-
Cities of the World Challenge Catalogue	952	-
Silver Challenge Expenses	69	307.00
Japanese Challenge - Expenses (Cities of World)	172	-
Pink Challenge Expenses	-	32.00
Art Deco Challenge Expenses	-	50.00
Ailsa Craig - NZ Through Our Eyes - Expenses	-	149.00
Total Expenditure	<u>18,446</u>	<u>13,907</u>
Net Profit	8,296	6,044

Aotearoa Quilters

Statement of Financial Position

As At 30th April 2021

	Note	2021	2020
ASSETS			
Bank Accounts	1	117,571	75,358
Accruals and Prepayments	2	5,720	-
Current Assets		<u>123,291</u>	<u>75,358</u>
Fixed Assets	3	13,492	13,492
Less Accumulated Depreciation		<u>(13,444)</u>	<u>(13,100)</u>
Non- Current Assets		48	392
Less Liabilities			
General purpose Funds to promote quilting & Future Seedmoney		25,000	35,000
Incomes Received in Advance	4	63,895	14,602
		<u>88,895</u>	<u>49,602</u>
NET ASSETS		<u>34,444</u>	<u>26,148</u>
Represented by:			
Equity			
Opening Balance		26,148	20,104
Plus Surplus/(Less Deficit)		8,296	6,044
Total Equity		<u>34,444</u>	<u>26,148</u>

Approved for and on behalf of the Committee on:

Valda Sutton
President

Liz McKenzie _____
Treasurer

Aotearoa Quilters

Notes to the Performance Report

for the year ended 30th April 2021

Statement of accounting policies

Reporting entity

The Aotearoa Quilters National Association of New Zealand Incorporated is an incorporated society registered under the Incorporated Societies Act 1908. It is a registered Charity number CC25696.

Accounting Policies

The financial statements are prepared in accordance with the Rules of the society and, the Charities Act 2005. The society has elected to apply PBE SFR-A(NFP) Public Benefit Entity simple format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of less than \$2,000,000. Accrual based accounting has been applied throughout the Performance Report which is prepared under the assumption that the society will continue in the foreseeable future.

General accounting policies

- The measurement base adopted is that of historical cost.
- Cash accounting is used to match expenses and revenues.
- The society is not registered for GST.

Specific accounting policies

- Fixed assets are stated at cost less depreciation written off to date.
- Depreciation
 - Archive Books - diminishing value @ 9.5%
 - Albums - diminishing value @ 10%
 - IT programmes and Web design - diminishing value of 10%-50%.
- Cash receipts - control over cash receipts prior to recording is limited. These financial statements reflect those
- Due to its small size the club qualifies for, and has taken advantage of, the differential reporting exemptions.

Changes to accounting policies

There has been no changes to accounting policies during the review period.

	2021	2020		
1. Bank Accounts and Cash				
Cheque Account - ASB	19,443	34,131		
Cheque Account - ASB No.2	2,175	-		
Savings Account - ASB	35,543	30,421		
Term Deposits - ASB	15,885	10,667		
Cheque Account Quilt Show	44,482	-		
Cheque Account - ANZ	43	139		
	117,571	75,358		
2. Accruals and Prepayments				
I Prepaid Expenses - TGNZQS	5,720	-		
	5,720	-		
3. Fixed Assets				
	Total	Archive Books	Albums	IT/Web
Cost brought forward 2020	13,492	128	3,848	9,516
Depreciation brought forward	13,100	110	3,541	9,449
	392	18	307	67
Additions this year	-	-	-	-
Depreciation this year	344	16	276	52
Closing book value 2021	48	2	31	15

4. Liabilities - Pre-Paid Incomes	2021	2020
Subscription 19/21	1,054	4,248
Subscription 2020-21 1 year	1,194	-
Subscription 2020-22 2 year	3,967	-
Subscription 19/22	-	2,388
Subscription 2 yr 2020-22	723	-
Subscription 3 yr 2020-23	201	-
Subscription 20/21	-	2,050
Subscription 20/22	-	5,726
Subscription 2 year 2021-22	2,786	-
Subscription 1 year 2021-23	4,248	-
Associate Member	100	150
Challenge Entry Fees	-	40
TGNZQS 2021	49,622	-
<u>Prepaid Incomes</u>	<u>63,895</u>	<u>14,602</u>

Capital Commitments and Contingencies

There were no capital commitments or contingencies as at 30 April 2021 (2020, \$nil).

Reviewer's Report

I have prepared and reviewed the financial statements of the Aotearoa Quilters National Association of New Zealand Inc (the Club) for the year ended 30th April 2021.

My review has been limited to the information provided and the explanations sought. As with other entities of a similar nature, there is limited controls over monies received other than the records of receipts. The financial statements have been reviewed on the basis that the Association is a going

The financial statements as presented are a true and accurate representation of the affairs of the Association for the year ended 30th April 2021.

Accounts Reviewed By:
Gillian Gartly B.B.S. _____

Date: _____